



Hutton House

Supporting youth & adults with disabilities

Volunteer Roles



Tutors

The Adult Basic Education Program is designed to assist students in further developing in such areas as reading, writing, math, computer skills. Volunteer Tutors work one-to-one with a learner. Tutor training and resource materials provided.

Volunteer Hours:

Monday – Friday during day, +Tues and Thurs. Extended hrs. 4-5 & 5-6 pm
1.5 hours per week (1 hour tutoring & up to 30 mins prep time)

Hutton House Learning Centre – Cherryhill Village Mall, 301 Oxford St. W.



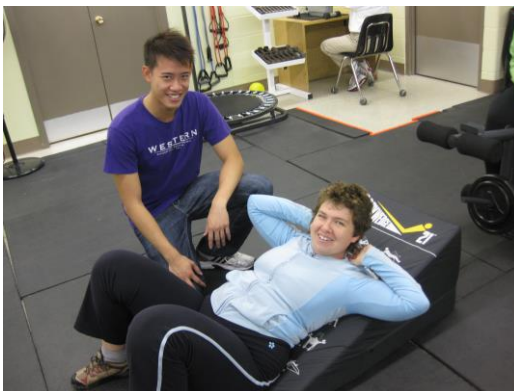
ARTworks

Volunteers assist participants in drama, music, pottery, drawing and painting. Share your musical, theatrical and artistic abilities. Volunteers can also assist with guitar classes, song writing, men's club and ladies club, cooking, crafts, bowling.

Volunteer Hours:

2 - 3 hours a week, per program

Hutton House Main Building – 654 Wonderland Road North



Fitness & Wellness Trainers

Volunteers work one-to-one, or with small groups, assisting individuals with cardiovascular fitness, stretching, strength training, nutrition and wellness programs.

Volunteer Hours:

Monday – Friday

2 – 3 hours a week, per program

Hutton House Main Building - 654 Wonderland Road North



Day Break

Volunteers interact with participants with higher needs, assisting with games, crafts, cooking, computer work, trips, music and movement, life skills activities and much more.

Volunteer hours:

3 – 4 hours per week.

140 Ann Street at Talbot



Small Group Classes

The Learning Club – Thursdays, 2 – 3 pm, year round
Volunteer program assistants help with games and individual work. This group will be focusing on money skills, reading, writing, spelling, group and individual goals.

The Book Club – Tuesdays, 2:30 – 3:30 pm (4 sessions per year)
This social group nurtures the enjoyment of books. Volunteer program facilitators assist with echo reading, spin-off discussions and activities.

Hutton House Learning Centre – Cherryhill Village Mall

Thank you for your interest in volunteering at Hutton House in support of youth and adults with disabilities.

★ **Currently, our highest need is for Volunteer Tutors for our Adult Education Program**

Requirements to become a volunteer are described in detail below:

Note: The Volunteer Commitment requested is a minimum of six months of service to Hutton House.

Getting involved as a volunteer includes the following steps:

Contact Volunteer Coordinator to receive volunteer information, and an **Application Form**.

Return the application form along with 3 references.

Email addresses and phone numbers are required for references.

After references have been verified you will be asked in for an interview and tour of the area where you have indicated an interest in volunteering.

Volunteer Training:

Hutton House is committed to recruiting volunteers that best meet the needs of our participants and programs.

Our volunteer orientation and training complies with all government regulations and organizational policies and procedures. All volunteers must complete reference checks, submit a Police Vulnerable Sector Check (PVSC), sign a statement of confidentiality and attend orientation and training.

Volunteers are required to complete a comprehensive orientation of class time and/or on-line training. This commitment may take up to 6 hours and completion is required prior to beginning any volunteer work. Training includes but is not limited to:

- Occupational Health and Safety Training
- Workplace Hazardous Materials Information System (WHMIS)
- Accessibility for Ontarians with a Disability Act (AODA) Customer Service Training
- Workplace Violence Training
- Privacy, confidentiality and consent related to personal information
- Hutton House policies and procedures

Volunteer orientation and training ensures that volunteers are knowledgeable, comfortable and supported in their new volunteer role!

Take Your Passion & Make It Happen!

Volunteer Coordinator: Roberta Derikx, 519-472-1541 ext. 224

volunteer@huttonhouse.com

www.huttonhouse.com