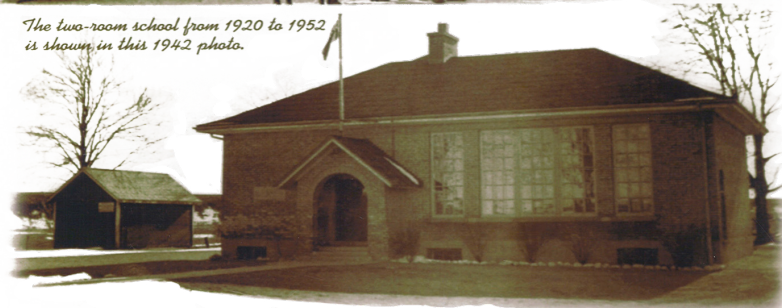




This photo shows the one-room school as it appeared from 1855 to 1920 (photo taken 1913-1914).



The two-room school from 1920 to 1952 is shown in this 1942 photo.



The school is shown as it appeared from 1952 until it closed in 1972 with five classrooms.



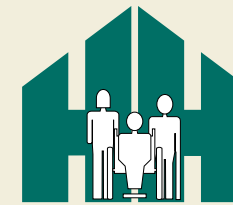
This photo shows Hutton House in 2011

Hutton House
654 Wonderland Rd N
London ON N6H 3E5
Tel: 519-472-6381
Fax: 519-472-1051

Hutton House Learning Centre
Cherryhill Village Mall
301 Oxford St W
London ON N6H 1S6
Tel: 519-472-1541
Fax: 519-472-3411

Day Break
140 Ann St
London ON N6A 1R3
Tel: 519-433-1441
Fax: 519-433-1160

www.huttonhouse.com



Hutton House

Supporting youth & adults with disabilities

2011-2012 Annual Report





MISSION

Hutton House promotes and supports persons with disabilities through learning and life enhancing programs that focus on each individual’s strengths, abilities and interests.

VISION

Persons with disabilities have equal access to participate in all aspects of community life.

PHILOSOPHY

The Hutton House philosophy is one of support, inclusion and a view toward participants and their families that:

- Fosters a climate of understanding and respect for the privacy, dignity and worth of each person.
- Respects and encourages personal choice and self-direction.
- Strives to support individuals by building on their strengths, abilities and interests.
- Promotes independence and involvement in the community.

VALUES

- We value inclusion and full participation in community life and will support and encourage individuals as they grow in their lives.
- We value the opportunity to collaborate and cooperate with other organizations to make the best use of community resources.
- We value excellence through competent staff and volunteers committed to high quality services and through accountability to the public and those we serve.
- We value innovation through the creative application of our resources in responding to current and emerging needs.

PRINCIPLES

- We will practice clear, open and honest communication.
- We will promote an environment where people feel safe, in control, comfortable and important.
- We will consider the needs of others and work together to achieve goals that cannot be reached alone.
- We will encourage participants to be actively engaged in directing their future.
- We will facilitate outcomes based learning as a means to achieve our Mission.

CUSTOMER SERVICE COMMITMENT

Our most important customer is YOU.
 In a safe, supportive and respectful environment
 We will work together
 With open and honest communication
 To enable you to discover and achieve your goals.

Minutes of the Annual Meeting of Hutton House

June 15th, 2011

1. Call to Order
 The meeting was called to order by President Paul Coulter who welcomed about 50 attendees on behalf of the Board of Directors. The meeting was held at the Wonderland location.
2. Motion: Approval of the Minutes of the Annual Meeting of June 16th, 2010.
 First: Sue Barnes
 Second: Susan Mrnik
 Motion: Carried
3. Motion: Approval of the Audited Financial Statements for the year ending March 31, 2011.
 First: Susan Mrnik
 Second: Nancy Van Spronsen
 Motion: Carried
4. Motion: Appointment of Ford Keast LLP as auditor for the year ending March 31, 2012.
 First: Susan Mrnik
 Second: Nancy Van Spronsen
 Motion: Carried
5. Ratification of Acts of the Board.
 Motion: Be it resolved that all by-laws, resolutions, contracts, acts, proceedings, and payments of the Board of Directors and of the officers of the Association enacted, made done or taken since the last Annual General Meeting of members of the Association be and the same are hereby approved, ratified, sanctioned and confirmed.
 First: Sue Barnes
 Second: Jean Knight
 Motion: Carried
6. Motion: Appointment of the Officers of the Board of Directors:
 President: Paul Coulter
 Vice President: Carmen Sprovieri
 Treasurer/Secretary: Susan Mrnik
 First: Jean Knight
 Second: Sue Barnes
 Motion: Carried
7. Staff Recognition Awards
8. Motion: Adjournment
 First: Nancy Van Spronsen
 Motion: Carried

MESSAGE FROM THE FOUNDATION



Dear Friends & Supporters:
As an organization separate from Hutton House, the Hutton House Foundation has a mandate to supplement or enhance the services provided by organizations such as Hutton House, especially where there is a gap between what is needed and government funding. This included assisting over 500 youth and adults with access to programs and services such as Adult Education, Access Voluntarism, ARTworks and Fitness and Wellness where demand constantly exceeds current government funding.

We are incredibly grateful of the support provided by the many donors, event participants, corporate sponsors and volunteers.

On behalf of the Board, I want to thank the many friends and supporters of Hutton House Foundation. Your contributions are greatly appreciated!

Foundation Board 2011 - 2012

- Ian Shewan, President
- Sue Barnes, Vice President
- Dina Silvestro, Secretary
- Ron Mikula, Treasurer
- David Morrison, Director
- John Kime, Member
- Kim Little, Member



Sincerely,

Ian Shewan
President



The Annual West Haven Charity Golf Classic is the single largest fundraiser for Hutton House. On July 18, 2011 we raised \$23,600 in support of the 10 different programs offered at our 3 locations.

We are grateful for the wonderful support we received from our golfers, volunteers and many sponsors, especially our major sponsor, West Haven Golf & Country Club.

This is a fun event with a unique format! Golfers competing in 2 person teams play 6 Holes Best Ball, 6 Holes Scramble and 6 Holes Alternate Shot.

MESSAGE FROM THE PRESIDENT



The start of a new year represents more than a passage of time. It is an opportunity to take stock of the past year’s achievements and to plan for the future.

In 2012, we celebrated a very successful open house to celebrate an extensive renovation at the main building. The renovation has brought a new fresh look and feel to the building and we are excited to extract the investment we made in this to enhance the delivery of our programs and services to our participants.

We welcome Patrick Ley and Jennifer Fitzgerald, who joined our board during the year, both have brought a wealth of knowledge to the board from their respective areas of expertise.

Hutton House continues to make tremendous strides in achieving the goals as set out in our strategic plan. In 2013 we will be spending some time reviewing our plan and ensuring we are on track and refocusing our plan where needed. We need to remain flexible as the demands for our programs and sources of our funding are constantly changing.

I would like to express the gratitude of the entire Hutton House community, to our members, staff, volunteers and my fellow board members whose time and efforts make Hutton House such a success. I have enjoyed my Presidency, thanks to so many people. Let’s keep up the momentum in the coming year, with the continuing execution of our strategic plan in order to make Hutton House the best place it can be.

Respectfully yours,

Paul Coulter

MESSAGE FROM THE EXECUTIVE DIRECTOR

There’s a saying that applies so well to us here at Hutton House – “there’s never a dull moment.”

Congratulations to all of the staff, volunteers and especially the participants who have worked so hard to achieve so many great things this past year.

Here’s a list of highlights – enjoy!

Marilyn Neufeld
Executive Director

- A new look for www.huttonhouse.com. After lots of hardwork, our new website launched in December 2011. The new website features greater accessibility, highlights key areas and features lots of photos. Over 1,000 visitors dropped by to take a look in its first 6 months. The new website is also much easier to update – be sure to visit the Events and News sections on the front page often for all the latest and greatest.
- Two great videos about Hutton House were produced: “What can you do at Hutton House” showcases all of the programs at Hutton House and “We’ve got your next great employee” features Employment Services specifically. Thank you so much to everyone involved in the filming and production of the videos. They are a wonderful way to communicate all of the excitement and possibilities that Hutton House is all about. To view them, visit www.huttonhouse.com or youtube.com and search “huttonhouse London”.
- GPS – The Goals, Preparation and Skills employment program resulted in 21 youth being offered employment in various industries such as food service, construction, retail, social service, warehousing, farming and administration. After completing the program, 11 other individuals have returned to education which we also consider very positive. This was a very exciting program as it offered participants 3 weeks of paid, in class workshops as well as 12 weeks of paid job placement. Comments from participants were very positive, such as: “I’m on the road to success.”; “I see the other side of life and being successful.” “My friends and family have noticed a change – I’m happier and I have a lot more confidence.”





HIGHLIGHTS OF THE YEAR

- Money Matters – Hutton House piloted a two day money management workshop called Money Matters. Developed by ABC Life Literacy Canada in partnership with Human Resources and Skills Development Canada and TD Bank Group, the workshops have been very successful and popular. Topics discussed included budgeting, banking basics, saving, credit and borrowing.
- New Look and New Products for the Gift Shop – As part of renovations, the Gift Shop was moved to the front entrance of the Main Building. It is a bright, inviting and accessible location that features the many hand crafted products Hutton House creates. New in Pottery is the glaze “Willow” – best described as soft tones of smoky blue and gray with a soft matte glaze. As well, the Gift Shop features watercolour paintings by Hutton House participants, a new line of Kumihimo jewellery and much more.
- Biz After 5 at Hutton House – In February 2012, Hutton House hosted the London Chamber of Commerce Biz After 5 Event. It was a packed house, with over 150 guests from the local business community. Many thanks to everyone involved!
- Access Voluntarism – This program continues to have an amazing impact on the local community. Since 2001, over 136,000 hours of community service have been completed through the program. One of our partners is the Middlesex-London Health Unit. We were very honoured to have their CEO and Medical Officer of Health, Dr. Graham Pollett make the following kind comments. “The Hutton House volunteers have been affiliated with the Middlesex-London Health Unit for a long time; they have become a very important part of our team. Their dedication, commitment and enthusiasm inspire and humble us. I am grateful for our partnership with Hutton House.”
- Learning Centre Open House – In September 2011, the Learning Centre hosted a very successful open house featuring many different speakers from the local business community. Representatives of the City of London, Investors Group, TD Bank, the Ontario Disability Employment Network, and Rotary at Work initiative gave interesting and thought provoking presentations.
- Fitness & Healthy Living – In the Healthy Living program 10 learning modules were produced on various topics as part of the Healthy Communities Fund Grant through the Ministry of Health Promotion. Topics included Eating Well with Canada’s Food Guide, Food Safety, Healthy Eating on a Budget, Cooking for One or Two, Healthy Eating for Healthy Aging, Vegetables and Fruit Everyday, Quick and Easy, Meals, Menu Planning, Low Fat Meals and Cooking Basics. These will be made available electronically to members of our local community.
- Employment – Hutton House offered four different employment programs including Youth En Route, the Employment Support Program, JOBworks and GPS. Despite London having Ontario’s second highest big city unemployment rate, the Hutton House employment programs were each able to meet or exceed their targets. In total, 200 individuals with disabilities secured employment
- Debut of Crack in Time – After a lot of hard work, and delays caused by construction, the Hutton House players presented 3 performances of “A Crack in Time” in June 2011. Never shy of a challenge, A Crack in Time combined comedy, science fiction and music all in one!



TREASURER’S REPORT



I am pleased to report on the financial position of Hutton House Association for Adults with Disabilities for the year ending March 31, 2012.

We received approximately \$3.0 million in various funding allocated for operating expenses during the year, primarily from the Ministry of Community & Social Services, Employment Ontario and the South West Local Health Integrated Network. All funds were used to support individuals through our three locations: Hutton House, the Hutton House Learning Centre and Day Break. Other revenue includes Human Resources and Skills Development Canada, the Ministry of Health Promotion, Green Shield Canada Foundation, the City of London, fees for service and Hutton House Foundation.

During the year we received funding through the Infrastructure Stimulus Fund (ISF) to support the renovation and expansion of our building. The total project costs incurred from the inception of the project in Fiscal 2011 to March 31 2012 were approximately \$874,000 of which \$512,500 was funded by the ISF. The remaining \$361,500 was financed by our own capital commitment and Hutton House Foundation.

Audited financial statements were prepared by Ford Keast LLP, Chartered Accountants providing an independent opinion on the financial position and operating results of Hutton House for the year ended March 31, 2012. The balance sheet shows total assets of approximately \$2,120,000 (\$1,995,000 in 2011), liabilities of approximately \$998,000 (\$848,000 in 2011), and a resulting net asset position of approximately \$1,122,000 (\$1,147,000 in 2011). The audited financial statements of Hutton House are used in reporting to government and are available to the public upon request.

For fiscal 2013 we anticipate that our funding will remain consistent with fiscal 2012.

We move forward with confidence in our commitment to build on our capacity to identify and respond to the unmet needs of existing and potential participants. Thank you to all of our funders,sponsors and volunteers for your continued support.

Susan Mmrik, Treasurer

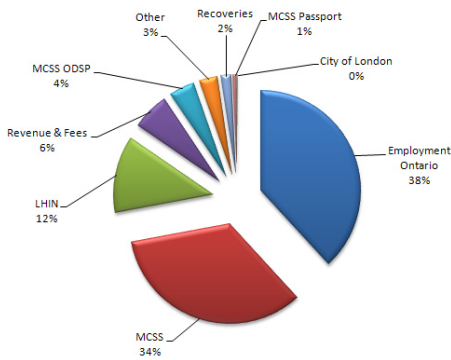
Audited Financial Statements are available upon request.

Hutton House Operating Results

Year Ended March 31, 2012

REVENUE:	
Government funding	\$ 2,679,788
Amortization of deferred contributions	125,205
Fee for service	108,086
Operations	29,902
Interest	10,827
Miscellaneous	8,860
Donations & grants	7,900
	<u>\$ 2,970,568</u>
EXPENSES:	
Salaries & benefits	\$ 2,363,428
Operating	254,563
Occupancy	253,412
Amortization	113,523
Purchased services	8,481
Administration	1,950
	<u>\$ 2,995,357</u>
Deficiency of revenue over expenses	<u>\$ (24,789)</u>

2013 Anticipated Funding & Revenues

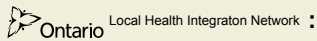


Employment Ontario	\$998,633
MCSS	886,716
LHIN	325,577
Revenue & Fees	158,634
MCSS ODSP	108,000
Other	77,289
Recoveries	42,092
MCSS Passport	17,095
City of London	1,805
	<u>\$ 2,615,841</u>

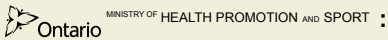
Thank You to Our Major Funders



Adult Education



Day Break



Healthy Living Program



Wellness Program



JOBworks



GPS



Access Voluntarism, Adult Education, ARTworks, LIFEworks, Pottery



Youth En Route, Employment Support Program, Literacy Basics Skills through the Thames Valley District School Board

A NEW LOOK

Grand Re-Opening of Main Building:

On December 16th, the Main Building held a ribbon cutting ceremony and open house to celebrate its new look. Work on the building's interior included renovating and expanding program spaces, training and meeting rooms to increase capacity and improve accessibility for participants. Many special guests attended the ceremonies including Deb Matthews, MPP London North Centre & Minister of Health and Long-Term Care, Chris Bentley, MPP London West & Minister of Energy and Ed Holder, MP London West.



THE HUTTON HOUSE GIFT SHOP

The pottery store is located just inside the front entrance of the Head Office on Wonderland Rd. at Oxford Street. (behind Wendy's)

Our handmade stoneware is available in four colors, Riverbank, Caribbean Blue, Espresso and our new colour Willow. For fabulous gifts for weddings, birthdays, and anniversaries, visit the store.

Store hours are:
Monday to Friday 8:30 a.m. to 4:30 p.m.

HUTTON HOUSE STAFF

Leadership Team

Marilyn Neufeld - Executive Director
Jeanette Dutot - Manager of Community Services
Karen Steinmann - Manager of Employment & Training
Tilda King - Finance Manager

Administration

Kathy Labelle - Administrative Assistant
Kim Neable - Intake Specialist
Lori Bardy - Technical Systems Administrator
Mary Munro - Accounting Clerk
Sherri Clifford - Human Resources Generalist

Custodians

German Navarrete - Main Building
Philip Gosso - Learning Centre
Tom Reeve - Main Building, Day Break

Fund Development

Jim Belton - Events Coordinator
Susan Ratz - Communications Coordinator

Access Voluntarism

Bill Mills - Volunteer Coordinator
Lori Francis - Community Support Worker
Paul Martin - Community Support Worker
Jennifer Bate - Community Support Worker

Adult Education

Heather Jeffery - Coordinator
Margarita Sanchez - AE Administrative Assistant
Sally Carlton - AE Assistant
Stephanie Whitson - AE Literacy Facilitator

ARTworks / LIFEworks

Judy Morris - Coordinator
Bob Wallace - ARTworks/LIFEworks Facilitator
Dick Foster - ARTworks/LIFEworks Facilitator
Eunice Bretherton - ARTworks/LIFEworks Facilitator
Margaret Thornicroft - ARTworks/LIFEworks Facilitator
Noel Rozenveld - Drama/Music Instructor

Day Break

Jennifer Merrylees - Coordinator
Community Support Workers:
Aaron Vandenbor
Adriana Reyes Velasco
Allan Murray
Amy Drulard
Angela Carrion
Carmen Quinlan
Carolyn Miller
Liz Nicholas
Jennifer Blane
Jennifer Elrick
Kristen Houghton
Mirjana Turkovic
Nevzeta Velagic
Nicole Cravo
Sarah McRae
Stephanie Schalk

Employment Services

Robin Hodgson - Service Coordinator
Shakil Popatiya - Computer Facilitator

Employment Support Program:

Adriana Reina Nino - Employment Specialist
Guillermo Anaya - Job Developer
John McCracken - Employment Specialist
Natalie Coles - Employment Specialist
Ruth Foster - Employment Facilitator

JOBworks:

Gordon Fansher - Job Developer

GPS:

Justin Paisley - Employment Specialist

Youth En Route:

Ayme Craig - Employment Specialist
Joe Gansevles - Employment Specialist
Laurie Fowles - Vocational Accommodations Specialist
Tami Clark - Employment Specialist

Fitness

Kristy Hoornick - Fitness & Wellness Facilitator

Life Coaching & Wellness

Lisa Havens - Life Coach Facilitator
Liz Nicholas - Healthy Eating Facilitator
Erin McDougall - Healthy Eating Facilitator
Zabrina Bailey - Healthy Eating Assistant

Passport

Amanda Russell - Community Support Worker
Sarah McRae - Community Support Worker

Pottery Studio

Judy Morris - Coordinator
Brian Mitchell - Shipper
Dick Foster - Pottery Technician
Eunice Bretherton - Pottery Technician
Krista Cartier - Pottery Room Assistant
Miriam Andrews - Pottery Room Assistant



Congratulations!

Hutton House Thanks All of Its Dedicated Volunteers
and Employees for their years of service!

Volunteers

15 Years of Service

Jane Morley - Day Break, 1 to 1 & Reception

10 Years of Service

Paul Coulter - Board of Directors
Lori Miner - Reception



5 Years of Service

Carol Drudge - Board of Directors
Jean Knight - Board of Directors
Terry Alves - ARTworks
Simone Brennan - Reception

3 Years of Service

George Dixon - Tutor
Zeba Hashim - Tutor
Michelle Shum - Tutor
Dorothy Smith - Tutor
Joan Worthington - Tutor
Lorraine Bates - Tutor
Stephen Walmsley - Tutor
Dana Innanen - Reception

2 Years of Service

Emily Minall - Tutor
Faye Simmons - Tutor
Yang Zhang - Tutor
Wendy Kaelin - Tutor
Patricia Henry - Wellness
Karl Anderson - Reception
Rhonda Robertson - Reception

Employees

15 Years of Service

Margaret Thornicroft,
Community Support Worker



10 Years of Service

Sherri Clifford, Human Resources Generalist
Carmen Quinlan, Community Support Worker, High Needs



5 Years of Service

Jim Belton, Events Coordinator
Sally Carlton, GPS Coordinator & Adult Education Assistant
Kristy Hoornick, Fitness & Wellness Facilitator
Shakil Popatiya, Employment Specialist



3 Years of Service

Angela Carrion, Community Support Worker
Phil Gosso, Custodian, Learning Centre
Tom Reeves, Custodian, Main Building
Karen Steinmann, Manager Employment & Training



VOLUNTEERS BUILD COMMUNITIES

Volunteers are so important to Hutton House. We thank the volunteers below for their gift of time, caring and sharing.

University Of Waterloo

Dylan Campion
Jessica Doig
Amanda Reinhart
Adam Fish
Jenna McArthur

Memorial University

Tabitha Vercillo

Fanshawe College

DSW

Dorothy Smith
Bianca Gelakis
Jon Richmond
Luz Lopez
Kelly Scheuerman
Christine Elgeti
Rebecca Moore
Emma Kelly
Cymone Young
Marcela Gutierrez
Samantha Hanna

Recreation and Leisure

Natasha Robson

Fitness & Health Promotion

Stephanie Lew
Kaitlyn Walsh

Medix School

Personal Support Worker
Janice Burke
Community Support Worker
Nicole Cravo
Elizabeth Nicholas

High School Co op

Keela Clifford
James Clayton
Meghan Destun
Brooke Ficca

Everest College

Casey Cook

Kings College- Social Work

Lisa Stone

Access Voluntarism

Arlene Renaud
Michael Renaud

Adult Education

Lorraine Bates
Dana Borrie
Candida Carr-Harris
Beth Coelho
Jennifer Cotton
Brittany Czmerek
Sam Daouk
Erica Dean
Leticia Diaz
George Dixon
Emily Fitzgerald
Mike Hall
Zeba Hashmi
Thomas Hu
Wendy Kaelin
Nana Kyei-Poku
Laurie Lalonde
Adriene Lech
James Lee
Kelly Leong
Micheline MacDougall
Leslie Mason
Katie Miles
Ruth Ann Mills
Katie Mills
Emily Minall
Jacklyn Neborak
Elizabeth Nicholas
Devon Noxel
Mary Serna
Ayesha Shah
Natasha Shew
Michelle Shum
Faye Simmons
Dorothy Smith
Heather Stratford
Stephen Walmsley
Myrna Wood
Joan Worthington
Yang Zhang

ARTworks/LIFEworks

Kaywyn Allison
Terry Alves
Emma Dollimore
Julia Ferguson
Natashia Gallant
Patricia Henry
Tabg Kij Jun
Hiba Loubani
Diane Morrow
Kara Pihlak
Cecilia Rozenveld

Board of Directors

Paul Coulter - President
Sue Barnes - Past President
Carmen Sprovieri - Vice President
Susan Mrnik - Treasurer/Secretary
Directors:
Carol Drudge
Jenny Fitzgerald
Gordon Nudds
Jean Knight
Nancy Van Spronsen
Patrick Ley
Ruta Pocius
Sandra Hobson

Day Break

Jane Morley

Event Volunteers

Suma Al-Senawi
Geeta Bhatnagar
Mariana Bustamante Reina
Juliana Bustamante Reina
Eric Channer
Elisha Cleveland
Jeff Dennis
Darla Kemp
Sydney Murdoch
Margarita Sanchez
Kristen Sokalski
Taylor Watson

Fitness & Nutrition

Teresa Davey
Stephanie Dos Santo
Fiona Ho
Dhreeti Kapoor
Faiqua Khalid
Megan Kuikman
Michael Macaulay
Amy Olcsvary
Colleen Parks
Paulo Perugino
David Shpilt
Sam Sultan
Jae Sun Choi
Franklina Tawiah
Zunan Wang
Kadia Wong

Foundation Board

Ian Shewan, President
Sue Barnes, Vice-President
Dina Silvestro, Secretary
Ron Mikula, Treasurer
David Morrison, Director
John Kime, Member
Kim Little, Member

Learning Centre

Karl Anderson
Nadeem Assaf
Simone Brennan
Ruth Clow
Janet Cooper
Dana Innanen
Ken McKaig
Andrew Mills
Rosemary Mills
Lori Miner
Jane Morley
Rhonda Robertson
Robert Rogers

YER Volunteer

Joel Geraghty



Hutton House Volunteer Hours

On behalf of all the participants and staff of Hutton House, let me take this opportunity to thank you for your volunteer work in the 2011-12 year. During this past year, we have recruited more than 40 new volunteers. With the transition of students leaving and graduating, this keeps our numbers at around 125.

We have also put more non-students in placements which helps to reduce the large turn over that we traditionally see. We have made good use of the Pillar Non-Profit network website to advertise along with the orientation days at UWO. Word of mouth from our volunteers also helps to attract new people to support Hutton House.

I would like to thank Lori Francis, Jennifer Bate and Paul Martin for their help with the volunteer program throughout the year and for their help with the volunteer reception. They help a great deal to make reference phone calls, emails and interviews.

I look forward to supporting you in the coming year and hope you will continue with your outstanding contribution of time and talents to Hutton House.

Bill Mills
Volunteer Coordinator

Hutton House volunteers made a big contribution in hours last year:

Adult Basic Education	1,550
ARTworks	300
Board of Directors	230
Fitness	450
Healthy Living	300
Day Break	100
Learning Centre Receptionists	1,340

Total 4,270